



Robert S. Peters
Secretary

COMMONWEALTH OF KENTUCKY
PERSONNEL CABINET
200 FAIR OAKS LANE
5TH FLOOR
FRANKFORT, KENTUCKY 40601

Paul E. Patton
Governor

November 24, 1997

MEMORANDUM

PERSONNEL MEMO 97-14

TO: Cabinet Secretaries
Agency Heads
Personnel Executives

FROM: Robert S. Peters
Secretary

SUBJECT: Christmas Open House

We have been advised that the Governor's Christmas Open House will be held on Tuesday, December 9, 1997 from 1:00 p.m. until 4:00 p.m. The Lieutenant Governor's Christmas Open House will be held on Friday, December 12 from 1:00 p.m. until 4:00 p.m. Employees should be given up to an hour and a half to attend the Governor's Open House and up to an hour and a half to attend the Lieutenant governor's Open House.

If you have any questions, please contact my office.

RSP:cw